REPLY TO
ATTENTION OF

October 30, 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Site Computer Equipment Surveys

In May 2001, The Army began the implementation of the Department of Defense (DoD) transition to Smart Card (SC) technology. The Common Access Card (CAC) will serve as the standard DoD identification card for active duty military, selected reserves, DoD civilians and eligible contractor personnel. The CAC will be used by individuals to provide physical access to buildings and controlled spaces, as well as allowing individuals access to the DoD computer networks and systems.

The DoD Access Card Office has budgeted funds to purchase CAC cards and CAC card readers for the entire Army community including the personnel community. The DoD Access Card Office is currently visiting all installations and conducting site surveys to determine whether your computers will require an RS-232 serial port or a universal serial bus (USB) version CAC card reader.

When the DoD Access Card Office survey team arrives at CPOCs or CPACs under your command, inform the team if your site has recently been life cycled. Those sites recently life cycled have computers already equipped with USB capability. Those sites not yet life cycled should inform the site surveyors as to whether your computers have either RS-232 serial ports or USB capability.

If you have any questions, please contact Mr. Sam Chung, DSN 328-0668 or commercial 703-428-0668, ext. 240, email: sam.chung@peostamis.belvoir.army.mil.

David L. Snyder
Deputy Assistant Secretary
(Civilian Personnel Policy)

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